



Opt Out Policy

Issue Date	February 2026	Reference	P/011
Next Review Due	February 2029	Review Cycle	3 Years
Reviewing Panel	Board of Trustees		
Applicability	Employees Executive Committee Members Customers		

1. Abstract

- 1.1. Josephine Butler Junior Common Room CIO (“the JCR”) is a registered charity, with a duty to give all stakeholders a freedom, in deciding whether or not to be affiliated with the JCR.

2. JCR Membership

- 2.1. A membership to the JCR is optional, and can be purchased at any point during a prospective members’ undergraduate course.
- 2.2. Should a member who opts in, decides they would like to opt out, they must contact the JCR President at butler.jcr@durham.ac.uk about their intent to leave the JCR. They should be permitted to do so, but must clear their debts against the JCR before they do so. A refund may be available if in line with the Payments and Refunds Policy (P/001), in the section on the JCR Levy Payments (Section 5).
- 2.3. Once a person ceases to be a JCR member, they shall no longer be entitled to any discounts on JCR events, facilities, or sports, societies, and committees subscriptions, and they shall no longer be entitled to vote in any JCR election, or run for any JCR role, or any other benefits conferred by JCR membership.
 - 2.3.1. If they have a discounted price for an event after the date that the person ceases to be a member, they shall pay the difference between the full price and the discounted price as a premium.
 - 2.3.2. If they have paid for a JCR facility at a discounted price, they shall pay the difference between the discounted price and the full price, pro-rata (e.g. if the difference in, say, a gym membership is £60, and the person has used the gym for 19 of the 38 weeks, they must pay an additional £30).

3. Facilities and Events

- 3.1. A person may opt-in into using a JCR facility, or attending a JCR event, and should not be made to do so.

4. Approval & Review

4.1. This Opt Out Policy was prepared in December 2025 by the Compliance and Governance Officer, with the assistance of the JCR President, on behalf of the Board of Trustees.

4.2. This policy shall be reviewed every three years by the Board of Trustees, in consultation with the JCR President, and the JCR Executive Committee.

This Opt-Out Policy has been approved by the JCR President, and the Board of Trustees.

Signed David Evans
Signature



Dated Date 21/02/26

Position **Chair, Board of Trustees**

Signed Joshua Barrett
Signature



Dated Date 19/02/26

Position **JCR President (2025-26)**